



# Old Hilliardfest 2008

## 2 days

Street & Art Fair @ Franklin County Fair Grounds

Saturday, Sept. 13th, 2008 and Sunday, Sept. 14th, 2008

Saturday, 11:00 a.m. to 9:00 p.m. and Sunday, 11:00 a.m. to 4:00 p.m.

Hosted By: The Hilliard Civic Association

### NON-FOOD VENDOR APPLICATION



BUSINESS NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY/STATE/ZIP \_\_\_\_\_

TELEPHONE NUMBER \_\_\_\_\_ CONTACT NAME \_\_\_\_\_

E-MAIL ADDRESS \_\_\_\_\_

\*DESCRIBE IN DETAIL WHAT YOU WILL BE SELLING OR EXHIBITING \*

**THE FEE IS BASED ON ONE OF THE FOLLOWING (PLEASE CHECK THE APPROPRIATE LINE):**

**10' x 10' BOOTH** (*Tents, tables, and chairs are not provided*)

***PLEASE PUT AN X ON THE LINE BELOW FOR YOUR FIRST CHOICE*** (committee will make final decision)

BOOTH PLACED ON GRASS \_\_\_\_\_ BOOTH PLACED ON BLACK TOP \_\_\_\_\_

\_\_\_\_\_ \$ 50.00 for Businesses located in Old Hilliard (*subject to verification*)

\_\_\_\_\_ \$ 50.00 for Non-profit organizations (*must attach copy of IRS determination letter*)

\_\_\_\_\_ \$ 75.00 for All other exhibitors/businesses

\_\_\_\_\_ \$ 35.00 Roaming Vendor: *All product/information must be hand-carried: no carts.*

\_\_\_\_\_ Additional 10' X 10' Space @ \$ 50.00 each

**Electric Connections;**

\_\_\_\_\_ \$25.00=110 volt 15 amps \_\_\_\_\_ \$50.00 =220V single phase, 30 amps

*(You must provide your own UL listed power cables rated for your voltage and amperage requirements.)*

\_\_\_\_\_ \$15.00 Water Hook up

\_\_\_\_\_ \$20.00 Camping for Fri. / Sat. @ fairgrounds (electric & water available)

\_\_\_\_\_ \$10.00 LATE FEE if received After August 27<sup>th</sup> 2008

**TOTAL** Make Checks payable to **HILLIARD CIVIC ASSOCIATION** *be sure to enclose all info required.*

I agree to comply with the rules, terms, and conditions of the festival. Submission of this application is a commitment to show. My representative(s) and I expressly release and hold harmless the Hilliard Civic Association agents and its volunteers from any and all liability for injury, property damage or loss, which may arise, in connection with my participation in the Old HilliardFest.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

*Send application and payment to:*

**KELLEY DANIEL  
5426 MADISON ST.  
HILLIARD, OH 43026**

Questions, call 614.340.9557  
Additional Vendor forms available at  
[hilliardca.org](http://hilliardca.org) / [oldhilliardfest.org](http://oldhilliardfest.org)



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### OLD HILLIARDFEST

*Franklin County Fairgrounds*



Saturday, September 13<sup>th</sup> 2008  
11:00 a.m. – 9:00 p.m.

& Sunday, September 14<sup>th</sup>, 2008  
11:00 a.m. – 4:00 p.m.

Come celebrate our 24<sup>th</sup> year as we expand our festival to TWO days of fun. The Art Fair will return on Saturday with additional artists on Sunday. Custom Cars will again be a big draw on Saturday. There will be Carnival Rides and Games and, of course, plenty of Live Music.

### **Rules, Terms and Conditions of Participation for Vendors**

There are a limited number of spaces available. They will be reserved on a first-come, first paid in full basis. The Hilliard Civic Association reserves the right to refuse an application if a vendor with essentially the same products has already applied and paid in full. This agreement must be completed, signed and received with payment by August 27<sup>th</sup> 2008. Any applications received after August 27<sup>th</sup>, 2008 is subject to a \$10.00 late fee. Fees are non-refundable after August 15<sup>th</sup>, 2008, including if the event is cancelled due to weather.

Booth confirmation letters and event maps/directions will be sent after August 27<sup>th</sup>, 2008.

### **Booth Setup and dismantle**

Booth setup begins Friday from 5:00 p.m. to 9:00 p.m., or Saturday morning at 8:00 a.m. And must be completed by 10:00 a.m. Other vendors may fill booths not occupied by 10:00 a.m. Your booth must be completely removed by Sunday at 7:00 p.m.

Security will be provided Friday from 5:00 p.m. until Saturday 7:00 a.m. and Saturday from 9:00 p.m. until Sunday 7:00 a.m.

Upon arrival, vendors must **STOP** and show **CONFIRMATION LETTER** to the traffic control person to check in and receive further instructions for set up/parking.

Vendors will receive one parking pass per vending location to park in a designated area near the Festival. All other vehicles will need to be parked in Festival general parking.

Vendors **MUST NOT DISMANTLE** booths or exhibits while Festival is in operation.

**DISMANTLE TIME** begins on Sunday at 4:00 p.m. and booths and exhibits must be

**COMPLETELY DISMANTLED AND OFF THE FAIR GROUNDS BY** Sunday at 7:00 p.m.

**ANY VENDOR WHO PULLS OUT AFTER ONLY ONE DAY WILL NOT BE INVITED TO RETURN TO FUTURE FESTIVALS.**

Vendor's materials – including tables, chairs, lights, tents, 3-prong 100 foot UL listed outdoor extension cords etc. are to be supplied by the vendor.

Booths and Exhibits must be cleaned each night and all debris and trash placed in trash containers.



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### **Required Portable Fire Extinguisher**

According to the Ohio Fire Code Section 906.1, **All** vendors with tents, canopies and membrane structures must have at least a 2-½ lb. Portable Fire extinguisher in case of fire.  
Norwich Township Fire Dept. will enforce this Ohio Fire Code for everyone's safety.

### **Electrical Connections**

Under NO CIRCUMSTANCES may a vendor make any connections to and/or have any contact with the electrical generators on site. Overnight power is only available on Saturday night.  
Electrical services are provided solely for the convenience of VENDOR without warranty and/or representations. VENDOR specifically acknowledges and agrees that Old Hilliardfest shall have no liability for any claims whatsoever relating the to the provision of electrical power or for any failure to provide electrical power.  
Vendor shall be permitted to use only electrical service of the nature and amount as approved by The Old Hilliardfest.

### **Wind Damage**

To avoid wind and personal/property damage, the Old Hilliardfest strongly suggests stakes or 50lbs. weights attached to your tent.

### **Rules, Terms & Conditions**

#### **DISTRIBUTION OF FOOD OR DRINKS AT NO CHARGE IS STRICTLY PROHIBITED.**

Please keep this list of Rules, Terms and Conditions for your records, but **RETURN THE APPLICATION TO THE COMMITTEE.** Please call the number below or visit our website for a **FOOD VENDOR APPLICATION.**

Questions, call 614.340.9557

Additional Vendor forms available at [hilliardca.org](http://hilliardca.org) or [oldhilliardfest.org](http://oldhilliardfest.org)

**New Vendors Wanted! Tell a Friend!**